

MEETING MINUTES
WICKHAM PARK HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS

Wickham Park Clubhouse
12822 Emersondale Ave.
Windermere, FL 34786
February 4, 2019
6:00 P.M.

1. Call to order

Meeting was called to order at 6:02 pm by Michelle Figueroa from Sentry Management.

2. Statement of Quorum

A quorum of the Board was established with three of the four members present. Present was Richard Lenski, Alan Lauricella, and Chris Steinmetz. Also present was Michelle Figueroa from Sentry Management.

3. Proof of Notice of Meeting

Proof of due notice was established in accordance with Florida Statute 720 and posted 48 hours prior to the meeting.

4. Approve Meeting Minutes

Richard Lenski motioned to approve the previous meeting minutes as presented. Alan Lauricella seconded the motion. All in favor. Motion passes unanimously.

5. Homeowner Forum

6. Financials Report

A copy of the December Financial report was provided to the BOD along with the managers report for the month of December.

7. Business

- **Iron Oak status / progress-** CAM is to have status report from Iron Oak to present to the BOD at the March meeting.
- **Towing**
 - **Board approval revised towing policy-** Chris Steinmetz motioned to approve the revised towing policy. Richard Lenski seconded the motion. All in favor. Motion passes unanimously.

- **Towing sign posts – Install status-** CAM informed the BOD that the signs would be installed by the end of the week.
- **Signed towing company contract-** Richard Lenski motioned to accept and execute towing contract with the Car Store. Chris Steinmetz seconded the motion. All in favor. Motion passes unanimously.
- **Letter to residents sent-** Chris Steinmetz motioned to send to each of the owners the Resident Notes that was presented to the BOD with the additions that were discussed. Richard Lenski is to finalize so that it can be mailed to the ownership. Alan Lenski seconded the motion. All in favor. Motion passes unanimously.
- **Blue Berry Fence – updated proposal-** Chris Steinmetz motioned to accept the proposal revised from Fence Outlet. Richard Lenski seconded the motion. All in favor. Motion passes unanimously.
- **Construction Lawsuit Update) if any)-** CAM provided the BOD with updates from the Attorney.
- **Pool Deck Area update proposals-** Tabled to a future meeting.
- **Community Inspection With BOD-** Discussion held on to proceed with the violations.
- **How are follow-up violations handled (how is a 2 week follow up scheduled)-** Alan Lauricella motioned to implement that the first violation be sent with the second one issued 14 days later and the final one letter 14 days after the second to be sent from the Attorney. Richard Lenski seconded the motion. All in favor. Motion passes unanimously.
- **Ohana request for HOA to sign drilling patio/paver release-** Discussion on releases needed from owner to have Ohana drill into the pavers or court yard areas of the owners.
- **No Parking Signs: Need to order for west side (8?) and signs for pool parking areas (2)-** CAM is to facilitate the purchase and installation of the sign.
- **Approve Palm tree trimming proposal-** Two tree trimming proposals were provided. One from Platinum and one from No Limit.

8. Architectural Review:

- None at this time

9. Adjournment

Chris Steinmetz motioned to adjourn the meeting at 7:42 pm. Richard Lenski seconded the motion. All in favor. Motion passes unanimously.